NORTH RYDE GOLF CLUB LIMITED

ABN 43 000 080 035

Minutes of a Meeting of the Board of Directors
of North Ryde Golf Club Limited Held at Twin Road, North Ryde on:

THURSDAY, 23 JULY 2020 AT 6:08PM

Present:	Mark Mathieson	**MM**
	Alex Cicchini	**AC**
	Glenn Woodley	**GW**
	Tim McCauley	**TM**
	Henk Van Diggele (By Phone)	**HV**
	Greg Sheaves	**GS**
	Ben Brown	**BB**
	Edward Yi	**EY**
Apologies:	Ross Donaldson	**RD**
In Attendance:	Graham Dale (General Manager)	**GD**

1. CONFLICTS OF INTEREST

The Board noted the Register of Disclosures maintained in accordance with the Registered Clubs Act 1976 (NSW)

- Noted that there were no disclosures

2. PREVIOUS BOARD MINUTES

The Board Resolved to:

- Approve the minutes of the meeting of the Board of Directors held on 28 June 2020 as a true record

3. ANNUAL BOARD AGENDA

The Board Resolved to:

- Approve that the Directors currently on Committees would stay the same

4. GENERAL MANAGERS REPORT

The General Managers Report to the Board dated 23/07/2020 was taken as read.

Operational Matters

- Staff are to do random temperature checks of patrons

Finance Update

- Quarterly Statement of Financial Position (March – May 2020) was approved to go out to Members

Correspondence:

- This report was noted

Incident Report:

- This report was noted

The Board Resolved to:

- Receive and note the General Manager's Report
- Approve the Quarterly Statement of Financial Position (March – May 2020) to go out to Members

5. FINANCE, TECHNOLOGY, ADMINISTRATION AND AUDIT COMMITTEE REPORT

The minutes of the meeting of the FTAA Committee held on 16 July 2020 were taken as read

- Noted that EBITDA for the month was $105,606 which was $88K greater than last year
- Noted that Green Fees were up $33K to last year
- Noted that our drawdown of our overdraft was zero compared to this time last year where we had a drawdown of $500,000
- Recommended that the Golf Committee review the amount of golf balls given away for competitions
- Recommended that the Board approve the repair of the pathway from the green keepers shed
- GD updated on the Job Keeper allowance going forward

The Board Resolved to:

- Receive and note the minutes of the meeting of the FTAA Committee held on 16 July 2020
- Recommend that the Golf Committee review the amount of golf balls given away for competitions
- Approve the repair of the pathway from the green keepers shed

6. GOLF COMMITTEE REPORT

The minutes of the meeting of the Golf Committee held on 9 July 2020 were taken as read.

- The request from Junior Development to run BBQ fundraisers the first Saturday of each month and that no food would be available from the Halfway Bar on these days was approved by the Board on a trial basis. Noted that there would be no bar tab for the volunteers
- It was agreed that all Junior camps (including Cowra) would need to be agreed by the Board prior to going ahead and that all juniors had to have signed waivers based on what school requirements use for exemptions
- Golf committee to review the use of ball lifters and perhaps reinstate donuts

The Board Resolved:

- To receive and note the minutes of the meeting of the Golf Committee held on 9 July 2020.

7. CLUB COMMITTEE REPORT

The minutes of the meeting of the Club Committee held on 16 July 2020 were taken as read

- Latest CovID-19 Regulations:
    - Mandatory for all members and visitors to sign in with name, time and phone number every time they enter the Club
    - Maximum number of people in one group is 10 and that group must be socially distanced from other patrons and groups by 1.5metres
    - Any breach of the conditions could result in a $5,000 fine for the first offence and closure of the venue for a second offence
- Dragon on The Green business is down 70% compared to pre-CovID
- Notice boards in downstairs hallway to be replaced with Honour Boards
- TAB to be investigated for lounge bar

The Board Resolved to:

- Receive and note the minutes of the meeting of the Club Committee held on 16 July 2020

8. GENERAL BUSINESS

- The Board discussed the shortlisted candidates for the Finance Manager position and agreed to make an offer to Anthony Ryan

9. NEXT MEETING

Thursday, 27 August 2020 at 6:00pm

10. CLOSURE

The meeting closed at 7.33pm.

11. CONFIRMATION OF MINUTES

Signed as a true record.

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Mark Mathieson

Chairman

27 July 2020